

## Privacy Policy

This policy outlines the ways in which we collect and use personal information in accordance with the Privacy Act 2020 (**Privacy Act**).

“**We**”, “**us**”, and “**our**” means Roding Solutions (2011) Limited, 9 Mountjoy Place, Onehunga, Auckland.

We collect personal information from time to time in order to conduct our business, to provide and market our services, to assess the credit worthiness of our clients, and to meet our legal obligations.

The type of information we collect may vary depending on the nature of our connection with the individual, but is likely to include: names, addresses, contact details, dates of birth, occupations, and any other information which assists us in conducting our business, providing and marketing our services, assessing the credit worthiness of our clients, and meeting our legal obligations.

If any information that we require is not provided, we may be unable to provide our services or perform our obligations.

Except where forbidden by law, we will collect personal information from the individual concerned either directly or indirectly, from third parties (such as using cookies on our website to analyse traffic or a reference given from another person), and from publicly available sources.

We take reasonable steps to ensure the security and confidentiality of personal information and the privacy of individuals. This includes measures such as physical security of files, electronic security, and authorisation procedures.

We will not retain information for a longer period than is necessary for our business purposes.

We will endeavour, within reason, to ensure that any information we hold is accurate before we use or disclosure such information. Any such information can be accessed or corrected at the request of the individual whom the information is about.

It may be necessary for us to disclose personal information to companies or people we work with, agencies which may be able to verify your information, social media sites, and regulatory authorities. We may disclose personal information to anyone else where disclosure is authorised by the individual, or where we are required to by law.

Last updated: March 2021